

FALLS CITY SCHOOL DISTRICT #57
REGULAR BOARD MEETING

January 16, 2020

Art Houghtaling, Superintendent

503-787-3521

The Falls City School Board will meet Thursday, January 16, 2020 at 6:30 pm at the High School. The public is welcome to attend the open portion of any meeting as posted.

REGULAR BOARD MEETING - OPEN TO THE PUBLIC

Chairman Young opened at 5:55 pm
Went into executive session at 5:56 pm

EXECUTIVE SESSION BOARD MEETING - CLOSED TO THE PUBLIC

(ORS 192.660(2)(b): "To consider the dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or agent, unless he or she requests an open meeting.")

Discussion

Chairman Young closed executive session at 6:28 pm

REGULAR BOARD MEETING - OPEN TO THE PUBLIC

Chairman Young opened regular meeting at 6:35 pm

Board Members in attendance:

Bob Young, Chairman	Bret Davis, Vice Chair
Larry Sickles, Director	Shanda Yother, Director

Staff Members in Attendance:

Art Houghtaling, Superintendent	Micke Kidd, High School Principal
Donna Creekmore, Admin Assistant	Dennis Sickles, Athletic Director
Lynnell Van Patton, Teacher	Judy Scheet, ES Secretary
Susan Christensen, Title I Educational Assistant	

Audience Members in attendance:

Jackie Olsen, CFO LBLED	Jeremy Gordon, Falls City Mayor
Mac Corthell, Falls City City Manager	Ranada Wakely, Falls City City Planning

FLAG SALUTE

REPORTS

- Superintendent/Principal: See Report. New music teacher coming in, Lisa Garver. We are still working out what times she'll be where.
- High School Principal: No Report. [Gave an oral report after the City discussed the Pipeline Easement, which we bumped up to honor their time.] Ending of the 1st Semester. Finals will be next week. Students are working on Job Shadows, speaking with Knife River, which works in Trucking, Rock, and Construction, Monmouth Electric, and STEM AG. Video Production Class is going strong. Mrs. Bailey and Mr. Munkers are working on creating a video to submit to the HDTV Community Remodel Project. It will include drone video provided and community history. They are also partnering with the City and need to apply by February 6th. The High School is seeking previous years Year Books to send to Digital Production for editing. Senior class, don't have too many concerns, just a couple, otherwise they are pretty strong. The junior class is concerning and we are looking into how to best support them so that they can find success.
- Business Manager: See Report. Board received the Audit. Everything looks pretty good, we will continue to polish it up for next year. Discussed what each "Discussion Item" is. Discussed the supplemental budget. Ending Fund Balance was higher than expected. Discussed the need to allocate funds for potentially lower monies next year due to lower enrollment. Hold funds over to cover staff costs. It is possible to move appropriated funds at a later date. Need to budget and appropriate Measure 98, which will be about double, as well as Title I. Will require a supplemental budget which we will need to advertise in the paper. Discussed when would be best to do a walkthrough. Need to start putting together a list of projects to use these revenues on. Next year should be simpler. We are coming into the Biennium, so SIA funds will be coming in. \$144,199 dollars will tentatively be left over from the loan for the Enclosed Play Structure. We can use these dollars for lights, heating, flooring, etc.
- Facilities Manager: See Report.
- Athletic Director – No Report. Basketball Season, MS Boys had a great season, ending with a 10-3 record. Bob Young and Steven Reynolds were their coaches. MS Girls has just started. HS Girls have been up against some tough teams. HS Boys are on track for a District Playoff Game. We could potentially be hosting that game. AD Sickles will be attending a conference in April where they will be discussing next years football classifications.
- FACES Coordinator: No Report.
- Reset Room Director: See Report.
- Food Services: No Report.
- Teacher Updates: No Report.
- Falls City Teachers Association: No Report.

INFORMATION & DISCUSSION ONLY

1. Superintendent Evaluation – This is a standing agenda item.
2. Support for the Elementary Secretary Position – How are we currently supporting the office staff?
We are also recognizing we need bus support as well. Ms. Scheet was invited to the Board Meeting so that she could share what she needs with the board. Her concerns include: Her position was moved to half time and the time intense items were handed to someone else. That person now occupies another position. This causes Ms. Scheet to worry about how those additional items are being addressed, as she does not have the time in her day to address them. Discussion followed on how to best create support for both concerns. Possible split shift. Move existing shifts to start late and end late, start early/end early to cover bus supervision? Do we simply create a new position?
3. Pipeline Easement – [Moved up to after the BM report, to honor their time.] Introduced Ranada Wakely. The City is here to discuss the Easement. So far they have successfully secured a property agreement for the new lagoon system, thereby moving the drain field away from our football field. They need to secure the easement before they can move forward with the environmental services. They school can choose to donate the easement. Will there be a backup in place in case the pump fails? Chairman

Young expressed that he would like to see a map with buildings in place to give a fuller picture of the area in question. It seems like it would make more sense to follow the road. An appraisal is not required if the property is assessed at less than \$10,000. How did the city come up with \$10,000 as the value of the easement? Director Yother asked what happens if we are not happy satisfied with the condition the property is left in after the work is completed? Ms. Wakely stated that the City would draft an agreement that would include any concerns about completion concerns. If we are not satisfied, the City would be in breach of contract. Discussed time frames that would work best for the students. We will put the Easement on the agenda for next month. Items we would like to discuss are: Release of the old easement. Do we get the land back? Will they be digging up the old leach lines and what will that do to our football field as well as who would pay for the repair? There is a possibility the City could start construction as soon as 20-21.

4. Summer Food Program – We've discussed the possibility of remodeling the kitchen. If we do that, it will limit our ability to serve the Summer Lunch Program. If we put in a new kitchen, we could serve more scratch made meals. What Ms. Inman would really like is a warming oven. It was decided that we should finish one project, before we jump into a new one. For the time being we will table the kitchen remodel and go ahead with the Summer Lunch Program.
5. Enclosed Play Structure Update – 2/3rds of the North wall has insulation and siding. Mr. Gilbert is concerned about drainage. Discussed a weep hole.
6. Review/Approval of the 2018-2019 Financial Audit
7. Resolution No. 1920 014 – These are funds that have sat for some time and need to be consolidated into the general fund.
8. Resolution No. 1920 015: Appointment of custodian of funds – This allows for an additional signer at the LBLESD level, in case Jennifer Handy is not available.
9. Discuss Supplemental Budget

ACTION ITEMS

1. Approve Consent Agenda

- December 19, 2019 Regular Board Meeting Minutes
- December 2019 Disbursements

Motion made by Director Sickles. Seconded by Vice Chair Davis.

Vote: all ayes. Director Kidd absent.

2. Approve Resolution No. 1920 014

Motion made by Director Sickles, seconded by Director Yother.

Vote: all ayes. Director Kidd absent.

3. Approve Resolution No. 1920 015

Motion made by Director Yother, seconded by Vice Chair Davis.

Vote: all ayes. Director Kidd absent.

4. Approve 18-19 Financial Audit

Motion made by Director Sickles, seconded Director Yother.

Vote: all ayes. Director Kidd absent.

5. Approve Co-Op between Willamina and Falls City for Baseball.

Motion made by Director Sickles, seconded by Vice Chair Davis

Vote: all ayes. Director Kidd absent.

GOOD OF THE ORDER

ANNOUNCEMENTS:

Next Regular Board Meeting: Tentatively Wednesday, February 19, 2020.

Regular Session at 6:30 pm.

Chairman Young adjourned at 8:10 pm.